

<b>MSD SOUTHWEST ALLEN COUNTY PAYROLL MANDATORY DIRECT DEPOSIT AUTHORIZATION</b>
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**NOTE:** On the backside of this form is a list of banks currently set up for Direct Deposit. **PLEASE CIRCLE YOUR BANK AND DOUBLE CHECK THE ROUTING NUMBER;** however, you are **NOT** limited to this list. If your bank does not appear on the list, **please attach a voided blank check or for savings account attach a deposit slip with the routing number listed.**

**CHECKING ACCOUNT INFORMATION**

NET CHECKING ACCOUNT # \_\_\_\_\_

BANK NAME \_\_\_\_\_

LIST ADDITIONAL CHECKING ACCOUNTS BELOW IF NEEDED.

NAME OF BANK	ACCOUNT#	AMOUNT TO DEPOSIT
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

**SAVINGS ACCOUNT INFORMATION**

NET SAVINGS ACCOUNT # \_\_\_\_\_

BANK NAME \_\_\_\_\_

LIST ADDITIONAL SAVINGS ACCOUNTS BELOW IF NEEDED.

NAME OF BANK	ACCOUNT#	AMOUNT TO DEPOSIT
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

By signing below, I am authorizing the employer (SACS) to originate electronic credit transactions to my bank account indicated above. If necessary, SACS may make deductions from my account for any payments credited to my account in error. This authority is to remain in full force and effect until SACS has received a new Direct Deposit Authorization form from me, in such time as to afford SACS and my bank a reasonable opportunity to act on it.

EMPLOYEE SIGNATURE: \_\_\_\_\_

PRINT YOUR NAME: \_\_\_\_\_ Date: \_\_\_\_\_

Thank You, Rita Gage/Payroll Specialist (260)431-2032